

UEPG Publishing House

Journal Portal

Guidelines for the use of generative artificial intelligence (GAI) of journals in the UEPG Journal Portal

1st edition – June 2026

This document presents the guidelines on the use of generative artificial intelligence (GAI) in journals of the UEPG Journal Portal. Its objective is to ensure the quality of publications through the ethical, responsible, and transparent use of GAI in published articles.

Following international and national documents that are references regarding the use of GAI tools, as well as research developed by specialists, the UEPG Journal Portal recognizes that prohibiting the use of GAI tools is not the best alternative. Instead, it is necessary for journals to establish guidelines for authors, reviewers, editors, and editorial boards.

For authors

- Authors who use GAI at any stage of the research and writing of their articles must:

a) explicitly state the tools/technologies used and their purpose, for example: 1) language/grammar review; 2) translation of texts or quotations; 3) transcription of interviews or speeches; 4) data analysis (e.g., thematic classification, sentiment analysis); 5) generation of images, graphs or figures; 6) assisted bibliographic review; and 7) formatting or normalization of references, as well as the prompts used;

b) fill out and sign, at the time of submission, the Declaration of Use of Generative Artificial Intelligence (Appendix 1);

c) verify the content generated by the tool for accuracy, reliability, and absence of plagiarism, assuming full responsibility for the final content, for any plagiarism or inaccuracies generated by the GAI;

d) responsibly use the tools/technologies for the preparation of references, carefully reviewing them, to ensure the accuracy of the references listed in the article, as well as their adequacy to technical standards;

e) do not list GAI as a co-author, since these tools do not have ethical, intellectual, or legal responsibility for the content produced;

f) respect copyright and image rights, avoiding the use of GAI to generate content that would reproduce works and/or textual styles of third parties without authorization;

g) do not use GAI to formulate, falsify, or manipulate data, or create texts inducing disinformation;

h) inform whether GAI was used during interviews, in transcriptions, translations or speech analysis of research subjects, ensuring that the rights of these subjects have been guaranteed.

Notes:

1. The submission of content generated by GAI as if it were of human authorship is expressly prohibited, and the authors are fully responsible for the final content, including any plagiarism or inaccuracies generated by GAI (National Council for Scientific and Technological Development – CNPq, 2026);

2. The accuracy of the references used in the articles is the sole responsibility of the authors. All references must correspond to real, complete, and verifiable publications. The use of automatic or GAI tools for the preparation or formatting of references does not dispense with the full and careful verification of the data presented. During the editorial process, reference verification will be conducted, which may include sample checking and validation of identifiers such as the Digital Object Identifier (DOI). References with inconsistencies, incomplete data, invalid or unfindable DOI, or that do not correspond to the works cited, may imply the return of the manuscript to the authors for correction before further evaluation.¹

For Reviewers

The reviewers of the articles must:

- a) refrain from processing the articles under evaluation using GAI tools/technologies;
- b) refrain from analysing articles and reviews using GAI tools for the preparation of opinions;
- c) assist editors and editorial boards in verifying the declaration of the use of GAI by authors and must report to the editorial team any evidence of inappropriate use of GAI.

1 Contributed by Janete Bridon (“*De olho no texto*”), reviewer of several scientific journals.

For editors and editorial committees

It is the responsibility of the editors and editorial committees:

- a) to inform the authors about the guidelines to use the GAI of the Journal Portal;
- b) to include, in the evaluation forms, items related to the ethical, responsible, and transparent use of the GAI, aiming to guide the evaluators;
- c) to verify the authors' statements and evidence of inappropriate use of GAI tools/technologies in all submitted articles;
- d) to guide the authors on doubts regarding the use of GAI and in the declaration of use;
- e) to demand full transparency from authors and reviewers about the use of GAI tools in constructing images, graphics, translations, transcriptions, or analyses;
- f) to decline manuscripts when identifying the use of GAI in an undeclared, irresponsible, or ethically questionable way;
- g) to alert authors and reviewers about the risks and limits of the use of GAI, especially in relation to social, racial, gender, or linguistic biases;
- h) to use AI tools only for plagiarism detection, formatting adjustments, and revision, refraining from using GAI tools for editorial decisions, such as acceptance or rejection, which must be conducted by the editors.

Fines

- a) If it is detected that the submitted article is the result of automatic production or that it contains inadequacies arising from the lack of data verification, the journal reserves the right to reject the article at any stage of the evaluation or editing process;
- b) If it is proven that an already published article has been the result of the misuse of GAI, it may be unpublished or publicly retracted.

References

CNPq. **Portaria 2664/2026**, de 6 de março de 2026 - Política de Integridade na Atividade Científica do CNPq. Available in: http://memoria2.cnpq.br/web/guest/view/-/journal_content/56_INSTANCE_0oED/10157/23142775?COMPANY_ID=10132. Accessed: 21 abr. 2026.

FEANPOLL. Fórum de Editores da ANPOLL. **Resolução 01/2025**. Trata dos trata dos princípios e procedimentos relativos à ética e integridade na publicação científica do Fórum de Editores de Periódicos da Anpoll. Available in: <https://anpoll.org.br/forumeditores/wp-content/uploads/2025/10/RESOLUCAO-SOBRE-ETICA-E-INTEGRIDADE-NA-PUBLICACAO-CIENTIFICA-DO-FORUM-DE-EDITORES-DE-PERIODICOS-DA-ANPOLL-2.pdf>. Accessed: 21 abr. 2026.

APPENDIX I

USE STATEMENT TEMPLATE GENERATIVE ARTIFICIAL INTELLIGENCE²

(To be completed and attached to the manuscript at the time of submission)

Manuscript title:

Full name of author(s):

Journal/Periodical of submission:

1. Was generative artificial intelligence used in the preparation of this manuscript?

☐ Yes

Process step(s) in which AI was used (check all that apply):

☐ Language/grammar review

☐ Translation of texts or quotations

☐ Transcription of interviews or speeches

☐ Data analysis (e.g., thematic classification, sentiment analysis)

☐ Generation of images, graphs, or figures

☐ Assisted literature review

☐ Formatting or normalization of references

☐ Other (please specify):

2 This model of declaration was adapted from the Resolution 01/2025 of the Forum of Journal Editors of Anpoll - National Association of Graduate Studies and Research in Language and Linguistics. The use of this statement was duly authorized by the Feanpoll Coordinating Committee, on May 4, 2025.

GAI Tool(s) used (name and version, if available):

For instance: Grammarly (v. 14.2), DeepL Translate, ChatGPT-4, DALL·E3, Notebook LM, Gemini, among others.

Brief description of the use of each GAI tool:

Please, explain how GAI was used and what was the degree of human intervention in reviewing or validating the generated content.

Answer:

AI-generated content has been verified for:

- ☐ Factual accuracy
- ☐ Absence of plagiarism
- ☐ Copyright Compliance
- ☐ Cultural and linguistic correctness
- ☐ Bias or discrimination (racial, gender, territorial, etc.)

The author(s) declare to have reviewed and validated all AI-generated content prior to submission.

Use of third-party data (images, speech, texts, etc.) with GAI:

- ☐ Not applicable
- ☐ Third-party content was used with permission
- ☐ Unidentified third-party content was used (justify):

Authorship and responsibility:

“I/We declare that no GAI tools have been listed as the author of the manuscript and that we take full responsibility for the final content, including accuracy, originality, and ethical compliance.”

Date:

Digital signature of the author(s):

For authors who did not use any GAI tools/technology in the article:

“We declare that no generative artificial intelligence (GAI) tools/technologies were used in the submitted article.”

Date:

Digital signature of the author(s):

Note:

The undeclared or inappropriate use of GAI may be considered as a scientific misconduct, subject to the sanctions specified by the journal’s editorial policy.